



Our OSHC program focuses on a play-based approach to learning and encourages children to make connections with each other and the wider community celebrating their individuality, diversity and potential.

The centre provides care for school-aged children from both McAuley and the wider community.

We look forward to providing the best possible level of care for your child during their time at McAuley Community School.

Kind regards

A handwritten signature in black ink that reads "Georgia".

Georgia Murray

Out of School Hours Care Director

Contacts:

Out of School Hours Care

For assistance please call **8397 6444** or email oshc@mcs.catholic.edu.au

Office hours are from 7am to 6pm with voicemail outside this time.

OSHC Director

Georgia Murray

8397 6444

georgia.murray@mcs.catholic.edu.au

McAuley Community School Front Office

8397 6450

info@mcs.catholic.edu.au

2021 Dates:

Term 1:

28 January – 8 April

Term 2:

27 April – 2 July

Term 3:

19 July – 24 September

Term 4:

11 October – 8 December

Closed Public Holidays

Christmas closure dates

Monday 20 December 2021 – Tuesday 4 January 2022

Service Details:

Opening Times:

7:00am – 8:30am

Closing Times:

3:05pm – 6:00pm

Vacation Care:

Monday – Friday

7:00am – 6:00pm

Location:

McAuley Community School OSHC is located in the McAuley Gym. The service is licensed for 80 children.

Service Approval Number

SE-40016947

Fees and Accounts:

OSHC Enrolment

All children using OSHC or Vacation Care must be enrolled with the service prior to attending. Enrolment forms can be found on the school website.

Before School Care Program

7:00am – 8:30am: \$14

8:00am – 8:30am: \$9

Breakfast included

After School Care Program

3:05pm – 4:30pm: \$14

3:05pm – 6:00pm \$22

Afternoon tea included

Vacation Care Program

Vacation Care: \$50

Excursion/Incursion Day: \$65

Late Collection Fee

A late collection fee of \$10 per 10 minutes or part thereof will be charged to parents picking children up after 6:00pm.

Child Care Subsidy (CCS)

Assistance with the cost of fees is available from The Australian Government, Department of Human Services through MyGOV. Forms and information are available from the website of The Australian Government, Department of Human Services:

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/child-care-subsidy>

Telephone - 136 150.

Families who choose not to apply for Centrelink assistance will be required to settle fees within 14 days of care. Failure to do so may result in cancellation of future bookings.

Bookings will not be taken or confirmed if there are any outstanding amounts owing on the account.

Bookings and Cancellations

Ongoing bookings can be made for a minimum of 1 term. These bookings can be done through emailing or calling the OSHC Director.

The OSHC program and educator rosters are based on bookings. Fees will be charged for booked care that is not used.

There will also be a late booking fee of \$6 for bookings made after 5pm the night before.

No fee is charged for bookings that are cancelled by either phone or email 24-hours prior to the service. If notice is not provided, the sessions will be marked as 'absent' and the family will be charged the full amount. The family will receive their CCS.

Vacation Care Enrolment

To make a Vacation Care booking you must be enrolled at the service and provide a completed Vacation Care Booking Form.

Due to a high demand in some holiday programs, a 24-hour cancellation notice is required to avoid being charged the full fee amount.

Method of payment

Direct Debit is the required method of payment for OSHC accounts. Payments are processed on a Thursday fortnightly. Timing for payments is noted on invoices.

Direct Debit provides a secure and convenient payment method.

Our Philosophy

At McAuley Community School we live, learn and lead in service of each other and our community. We are passionate about social justice and the future sustainability of our natural world. We believe in a holistic approach to developing young hearts and minds.

Our OSHC program aims to provide a service where children feel nurtured and cared for. We believe children learn best through play and should be given autonomy in their environment. Our service embraces the idea that children learn by doing and that all learning is experiential. Our OSHC service will offer children the opportunity to flourish within a creative and stimulating environment in which they can interact with each other and hands on resources.

We are a place of belonging built on the Mercy tradition and the values of:

- Respect
- Compassion
- Gratitude
- Courage
- Creativity

We believe positive and compassionate relationships are fundamental to the development and wellbeing of each child

Positive relationships are essential in building a comfortable environment where children can develop socially, emotionally and cognitively.

We will endeavour to:

- Promote a happy and engaging environment
- Interact with children and families in a friendly and approachable manner
- Be consistent and fair in our expectations of children's behaviour and guide children to make positive choices
- Provide a physical environment that is safe and encourages children's learning
- Provide a predictable routine displayed on the pin board

- Continue to improve our own professional development to ensure we are delivering the best service to your family

We believe children should have a life-long love of learning

We believe that children learn best through play and all learning should be experiential. Our service will provide a hands-on approach to learning that will aim to create a stimulating and creative environment.

We will endeavour to:

- Deliver an outstanding program based on the My Time, Our Place Framework.
- Encourage children to pursue strengths and interests within their learning.
- Offer a range of experimental learning opportunities, both child and adult initiated.
- Integrate 21st Century learning based on our school values – Respect, Compassion, Gratitude, Courage and Creativity

We believe children learn best when there is a positive and supportive relationship between staff and parents

Building positive relationships with families and the wider community is in the best interest of all children and is an essential part of a quality curriculum. A sense of belonging is a basic human requirement and connecting with others and our environment gives meaning and importance to our lives. Encouraging children to build these connections is vital.

We will endeavour to:

- Recognise and respect the prior knowledge and experiences the children bring from home to the OSHC environment
- Seek opportunities to engage with the wider community through learning and service
- Provide regular communication between staff and parents
- Display information accessible to parents, children and staff
- Connect to the outdoors through play and investigation
- Express responsibility and respect for the environment

We believe all children are unique and should feel empowered in their learning

We believe children learn best when empowered through decision making, ownership and responsibility. Children should be free to wonder, explore, create, question and make mistakes from which they can learn.

We will endeavour to:

- Encourage children to take leadership within our centre
- Promote a self-directed learning approach
- Develop each child's sense of identity
- Encourage a risk taking approach to learning
- Actively listen to children
- Be flexible to meet the needs of children
- Encourage children to make their own decisions based on their opinions and interests
- Celebrate children's achievements and passions

We support the school's faith based ethos and Catholic values in the Mercy Tradition

We believe that our children should be given the opportunity to put their best foot forward, to the best they can. We are committed to delivering a service in an innovative learning environment defined by our Catholic faith.

We will endeavour to:

- Encourage a place to discover the world we live in and how we can make it better
- Experience the Mercy core values of Respect, Compassion, Gratitude, Courage and Creativity
- Promote an environment where learners can connect with their faith and grow with our community
- Experience a sense of belonging within a caring Catholic community